

NDA/NYPTI
BRIEF BANK INSTRUCTIONS

In 2006, the New York Prosecutors Training Institute (NYPTI) made its brief bank software available to the National District Attorneys Association (NDAA) with the goal of establishing a national prosecutor's brief bank.

Accessing the brief bank is a two-step process. First, you must receive a security certificate from NYPTI. To obtain a security certificate, fill out the form below entitled "Request for NDAA Brief Bank User Account" and return to:

Santee Meyer IPAA 700 W. Washington Boise, ID 83702 Fax 208.345.0379 Smeyer_ipaa@idcounties.org
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The purpose of having the forms sent to the IPAA is for us to confirm to NYPTI that the applicant is indeed a prosecutor in Idaho. NDAA and NYPTI are very adamant that the brief bank be limited to currently active prosecutors. After IPAA has reviewed and approved the application, you will be contacted by a technician from NYPTI who will provide your username and password and will walk you through the certification process. Once your security certification is complete, and you have your username and password, you are ready to access the brief bank.

IMPORTANT: It is vital that you complete the certification process on the computer you intend to use for your research. Only the computer you use for certification can thereafter be used to access the brief bank. Additionally, you may only access the brief bank using <https://kemmlerandco.com>.

All portions of the NDAA/NYPTI brief bank will be open to any prosecutor who has access rights. Therefore, users will find briefs from a number of states on a variety of issues in the brief bank. NYPTI has asked each state to submit state-specific briefs. The IPAA is still looking for a volunteer to review, index and submit Idaho briefs to the national brief bank.